INFORMATION NOTE
FOR YOUR VISIT TO ROME AND FAO HEADQUARTERS

18 January 2018
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ROME AIRPORTS AND TRANSPORTATION TO THE CENTRE

AIRPORTS

The two main airports in Rome are Fiumicino airport (sometimes called Leonardo da Vinci airport, 36 km west of Rome) and Ciampino airport (16 km southeast of Rome, used primarily for charter flights from within Europe). For airport details, please visit www.adr.it.

From Fiumicino Airport

➤ TRAINS AND SUBWAY TO FAO

<table>
<thead>
<tr>
<th>DIRECT TRAIN: LEONARDO EXPRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ticket € 14.00</td>
</tr>
<tr>
<td>Every day</td>
</tr>
</tbody>
</table>

The Leonardo Express is a non-stop train service which takes you from Fiumicino airport to Termini Station (the main train and subway station in the centre of Rome) in approximately 32 minutes. From Termini Station you can take the Metro Line B (direction Laurentina) three stops to Circo Massimo. The entrance to FAO is in front of you as you go up the steps from the subway station. Tickets cost 1, 50 Euro (these tickets are also valid for a total duration of 100 minutes).

For additional information on the Rome public transport system: www.atac.roma.it (site is in Italian).

From Fiumicino airport you can also take trains for: Roma Tiburtina; Fara Sabina; Poggio Mirteto and Orte. When taking these trains you should get off at Roma Ostiense station. These trains stop at every station and your journey will take approximately 28 minutes to go from Fiumicino airport to Roma Ostiense and will cost Euro 8.00. The Rome Ostiense train station is connected to the Piramide Line B metro stop. Take the Rebibbia direction for one stop to Circo Massimo (you will see the FAO building behind you as you come up the steps).
http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-train

➤ TAXI

A taxi from Fiumicino airport to FAO should cost approximately Euro 45.
http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-taxi

➤ BUS

A number of buses and shuttles also connect the airport with the city centre:
https://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-bus
From Ciampino Airport

➢ SHUTTLE AND SUBWAY TO FAO

<table>
<thead>
<tr>
<th>TERRAVISION SHUTTLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roma Ciampino Airport &lt;- Rom Termini Railway Station</td>
</tr>
<tr>
<td>Service is in connection with flights Ryanair, Easy-Jet, Hapag Lloyd Express, Wizz Air, Voli Regionali, My Air, Blue Air, Central Wings and Flyme.</td>
</tr>
<tr>
<td>Tickets one way: € 4/USD 5</td>
</tr>
<tr>
<td>Tickets round trip: € 8/USD 10</td>
</tr>
</tbody>
</table>

This shuttle takes you from Ciampino airport to Termini Station (the main train and subway station). From Termini station you will take Metro Line B (direction to Laurentina) three stops to Circo Massimo. The entrance to FAO is in front of you as you go up the steps from the subway station. Tickets cost 1,50 Euro (these tickets are also valid on buses and for a total duration of 100 minutes).

For additional information about the Rome public transport system see: [http://www.atac.roma.it/?lingua=ENG](http://www.atac.roma.it/?lingua=ENG).

➢ TAXI

LOCAL TRANSPORTATION IN ROME

PUBLIC TRANSPORTATION

Tickets for public transport should be purchased in advance and are available from underground stations, tobacco shops and newspaper kiosks.

Tickets cost 1.50 Euro, and may be used once for underground transport and for unlimited bus travel within the ticket validation time of 100 minutes. Tickets are validated upon entering bus/tram or at the point of entrance to the Metro. There are also day tickets valid for a whole day on the entire bus and metro network.

➢ BUSES/TRAMS

The public buses in Rome are managed by ATAC S.P.A. “Azienda per i Trasporti Autoferrotranviari del Comune di Roma” and offer service throughout the city. Both buses and trams have electronic displays in the front indicating the number of the route and where they are heading. Access onto buses is both from the rear or front doors. Tickets should be purchased in advance and immediately validated in one of the machines placed on the bus or tram. Bus/tram stops can easily be distinguished by a yellow or white metal post.

For further information on public transportation in Rome (including the routes and schedules of buses and trams), please call: 060606 or consult the Web site www.atac.roma.it.

➢ UNDERGROUND (METRO)

There are three underground lines in Rome: Line A, B, and C. The stops are marked by a red metal disk showing a white “M” sign. The Termini Station is the only Metro station where the two lines intersect. The Metro stop for FAO is Circo Massimo (Line B). Delegates are reminded that tickets must be purchased before boarding.


TAXI

Participants are advised to use only licensed taxis with meters. Surcharge fares are applied for baggage, night runs and on Sundays and holidays. The Main Reception at FAO (Ground Floor, Building A) will assist participants in requesting taxis.

Participants can also call Radio Taxi Service, Tel. +39 06-3570 or +39 06-4994. The Rome city council’s number to call a taxi is +39 060609 (http://www.060608.it/en/trasporti/muoversi-in-citta/in-taxi/taxi-informazioni-tariffe-numero-unico.html). Upon calling, the taxi company operator will ask for the caller’s telephone number and will give the caller the taxi’s
identification number (which will be marked on both sides of the car), as well as the estimated time it will take to reach the caller.

USEFUL WEB SITES FOR TRANSPORTATION

**ATAC** - The public transport company of the city of Rome. The web site provides the official transport maps, timetables, information on tickets and fares: [www.atac.roma.it/](http://www.atac.roma.it/)

**Roma Termini** - The official web page of the main train station in Rome: [http://www.grandistazioni.it/cms/v/index.jsp?vgnextoid=06c48bc16f09a110VgnVCM1000003f16f90aRCRD](http://www.grandistazioni.it/cms/v/index.jsp?vgnextoid=06c48bc16f09a110VgnVCM1000003f16f90aRCRD)

**Trenitalia** - A complete on-line list of trains running throughout Italy cities/towns: [http://www.trenitalia.com/](http://www.trenitalia.com/)

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**ACCOMMODATION IN ROME**

![Map of Rome with FAO Headquarters and Rome Ostiense train station and Piramide Metro Line B](image)
Hotels located in the Aventino Area

Within a 5-10 minutes walking to FAO, and a price range of EUR 100-120 per night per single room:

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel Santa Prisca</td>
<td>Largo dei Gelsomini, 25 00153 - Rome Tel: (+39) 06 5741917 (+39) 06 5750009 Fax: (+39) 06 5746658 E-mail: <a href="mailto:hsprisca@hotelsantaprisca.it">hsprisca@hotelsantaprisca.it</a></td>
<td><a href="http://www.hotelsantaprisca.it/">http://www.hotelsantaprisca.it/</a></td>
</tr>
<tr>
<td>Aventino Guest House</td>
<td>Viale Aventino, 98 00153 - Rome Tel: (+39) 331 4675450 E-mail: <a href="mailto:info@aventinoguesthouse.com">info@aventinoguesthouse.com</a></td>
<td><a href="http://www.aventinoguesthouse.com/">http://www.aventinoguesthouse.com/</a></td>
</tr>
<tr>
<td>Domus Aventina</td>
<td>Via di Santa Prisca, 11/B 00153 - Rome Tel: (+39) 065 746 135 Fax: (+39) 065 730 0044 E-mail: <a href="mailto:info@hoteldomusaventina.com">info@hoteldomusaventina.com</a></td>
<td><a href="http://www.hoteldomusaventina.com/it/">http://www.hoteldomusaventina.com/it/</a></td>
</tr>
<tr>
<td>Hotel Villa S. Pio</td>
<td>Via S. Melania, 19 00153 - Rome Tel: (+39) 06 570057 Fax: (+39) 06 5741112 E-mail: <a href="mailto:info@aventinohotels.com">info@aventinohotels.com</a></td>
<td><a href="http://www.hotelvillasanpio.com/default.html">http://www.hotelvillasanpio.com/default.html</a></td>
</tr>
<tr>
<td>Hotel Aventino</td>
<td>Via San Domenico, 10 00153 - Rome Tel: (+39) 06 570057 Fax: (+39) 06 57005488 E-mail: <a href="mailto:info@aventinohotels.com">info@aventinohotels.com</a></td>
<td><a href="http://www.aventinohotels.com/aventino/en/">http://www.aventinohotels.com/aventino/en/</a></td>
</tr>
</tbody>
</table>

Hotels located in the Colosseum Area

Within a 10-15 minutes walking to FAO, and a price range of EUR 110-130 per night per single room:

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Imperial Rooms Hotel</td>
<td>Via di S. Giovanni in Laterano, 10 00184 Rome Tel: (+39) 06 97996832 Fax: (+39) 06 97279501 E-mail: <a href="mailto:info@imperialrooms.com">info@imperialrooms.com</a></td>
<td><a href="http://www.imperialrooms.com/en/">http://www.imperialrooms.com/en/</a></td>
</tr>
</tbody>
</table>
Other suggestions

Hotel options additionally suggested:

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abitart Hotel</td>
<td>Via P. Matteucci, 10 / 20 00154 Rome Tel (+39) 064543191 Fax (+39) 06454319899 E-mail: <a href="mailto:info@abitarthotel.com">info@abitarthotel.com</a></td>
<td><a href="http://www.abitarthotel.com/en">http://www.abitarthotel.com/en</a></td>
</tr>
<tr>
<td>Crossroad Hotel</td>
<td>Via Giovanni da Empoli, 11 00154 Rome Tel (+39) 06 4550 8302 E-mail: <a href="mailto:info@crossroadhotel.it">info@crossroadhotel.it</a></td>
<td><a href="http://www.crossroadhotel.it/index.html">http://www.crossroadhotel.it/index.html</a></td>
</tr>
<tr>
<td>Hotel Pyramid</td>
<td>Via dei Magazzini Generali, 4 00154 Rome Tel (+39) 065780009 E-mail: <a href="mailto:info@hotelpyramid.it">info@hotelpyramid.it</a></td>
<td><a href="https://www.hotelpyramid.it/en/">https://www.hotelpyramid.it/en/</a></td>
</tr>
<tr>
<td>Hotel Centro Cavour</td>
<td>Via Cavour, 237 00184 Rome Tel (+39) 06 69319148 E-mail: <a href="mailto:info@hotelcentrocavour.it">info@hotelcentrocavour.it</a></td>
<td><a href="http://www.hotelcentrocavour.it/en/home">http://www.hotelcentrocavour.it/en/home</a></td>
</tr>
</tbody>
</table>

Additional accommodation options (private rooms, Bed and Breakfast options, etc.) are available on Booking (https://www.booking.com/) and Trivago (https://www.trivago.it/).

USEFUL WEB SITES FOR VISITING ROME

Please find a list of useful web sites for your stay in Rome:

- Rome Tourist Board official website: http://www.turismoroma.it/?lang=en
OTHER IMPORTANT INFORMATION

Emergency Telephone Numbers in Rome: The following numbers may be useful in case of emergency

- Medical Emergencies 118
- General Emergencies 113
- Fire 115
- Ambulance (Red Cross) 06-5510
- City Physician on Call 06-58201030

Personal security: International cities that attract many tourists also attract those people who steal from tourists. Consequently, delegates are advised to carry their valuables safely, especially on public transport. There might be pickpockets on the street, the underground and on buses and trams.

Currency / credit cards: The official currency in Italy is Euro (€). It is not possible to pay in other currencies but there are plenty of ATM / cash machines (even within the FAO building) to withdraw money. In addition most of the restaurants and shops accept credit cards (but please check to be sure).

Exchange rates: Current exchange rates are approximately US$1.17 = 1 Euro. The most up-to-date exchange rate can be obtained from the following site: www.xe.com/ucc/

Shopping: Shops in Italy are usually open from 9:00 to 13:00 hours and from 16:00 to 19:30 hours. However, many of the shops in the downtown area also remain open during the lunch break.
VENUE

FAO is located in Viale delle Terme di Caracalla – 00153, Rome, near the Circo Massimo and one block from the Colosseum. It is a big white building that is easy to recognize. It can be reached by car, bus and Metro line B (Circo Massimo stop).

There are six buildings in the FAO Headquarters complex, all interconnected. The large conference rooms (Plenary Hall, Red Room, Green Room) are all in Building A. In addition, there are several other smaller meeting rooms in Buildings A, B, C and D (see the FAO building map in your participant pack for additional details).

REGISTRATION AT FAO HEADQUARTERS

When you arrive at FAO, please use the main entrance and go to the reception desk in the security pavilion. We kindly ask you to bring your official identification with you (passport or national identity card). Once you have received your building pass, you will be able to enter and exit the building without going to the reception desk. The building pass is valid for the duration of the meeting and must be worn at all times. Admission to FAO premises will at all times require the presentation of your building pass.

Please note that FAO is a smoke-free area. Smoking is not permitted inside FAO buildings.

SERVICES AT FAO HEADQUARTERS

Banks: You can carry out all banking operations within FAO, at the branches of Banca Intesa (ground floor, Building B) and Banca di Sondrio (ground floor, Building D). Opening hours are
Monday-Friday, 8.40 to 16.30. Next to either Bank you will find cash dispensers accepting international bank cards, at your disposal 24hours.

**Bars:** FAO offers a variety of dining and snack bar facilities where delegates may sit down for a meal, or order a quick snack and beverage. Listed hereunder are all of the available locations, as well as a brief description of the catering facilities offered:

- **Polish Bar:** Coffee shop located on the ground floor of Building A. It serves snacks and light meals. Hours from 07:30 to 17:00.
- **Blue Bar:** Coffee shop located on the 8th floor of Building C. It serves snacks and sandwiches. Hours from 07:30 to 15:00.
- **Eighth Floor Bar:** Coffee shop with a few snacks located on the 8th floor of building B. Hours from 07:30 to 17:00.
- **Cafeteria:** Self-service restaurant located on the 8th floor of Building B. It serves entrees, pasta, grilled meat or cheese, salads, deserts and drinks. Hours 12:00 to 14:00.
- **Casa Bar:** Building D ground floor. It serves salad and light meals. Hours from 07:30 to 17:00.
- **Restaurant:** Located on the 8th floor of Building C.

In addition there are forty-nine vending machines with assorted refreshments also located on the premises, and especially on the Second Floor of Building B and the Ground Floor of Building B.

**Bookshops and Stands:** The ground floor of Building B hosts a bookshop selling English and French publications, stationery and postcards. In the lobby area, you will find FAO publications together with trademarked FAO gifts, as well as numismatic and philatelic items.

**Lost and found:** For lost and found articles, please contact the Entrance Reception on the ground floor, Building A or the Guard Service, extension 54427.

**Medical Service:** The Medical Service provides emergency medical assistance to delegates and Members of missions accredited to FAO. For medical emergencies, you may dial 30 from all in-house telephones or 06-5705-3400 from outside the FAO Headquarters Complex, or you may also go directly to the Medical Service (First Floor, Building B) or the Medical Unit in Building A (Rooms A324-326) during the working hours of the Organization.

**Meditation room:** A meditation area is available in Building A, second floor, room A 250.

**Post Office:** Also located on the ground floor of Building B. Opening hours: Monday-Friday, 8.30 to 15.00. Mail boxes are next to the Post Office.

**Telephone:** FAO’s telephone number for a call made in Italy is 06 570 51; for a call made from abroad it is (0039 06) 570 51. All extensions can be reached by dialing 06 570 (not necessary if calling from one of the phones located within FAO) followed by the 5-figure extension required. For telephone information or long distance calls, please call Extension 11. To reach a number in Rome, first dial 0 and then digit the number 06 ...
The David Lubin Memorial Library: Located on the ground floor of Building A and established in 1952, the Library honours the founder of the International Institute of Agriculture (IIA), David Lubin. The extensive IIA collection formed a solid base for the present-day Library which is considered one of the world’s finest collections in food, agriculture and international development. The Library is open to FAO staff, Permanent Representatives to FAO and delegates from Monday to Friday, 8.30 to 17.00.

Travel Agency: You may call upon Carlson Wagonlit Travel agency located on the ground floor of FAO. The Agency is open Monday-Friday between 9.00 to 12.45 and 14 to 17. A small commission may be applied to travel operations.

Wireless Internet: Available in the Atrium and in some meeting rooms. Login information: username: guest_internet, and password: wifi2internet.