



SAFE Humanitarian Working Group Monthly Conference Call Meeting Minutes: April 13, 2016

SAFE Working Group Updates

- **Welcome to new members**
 - [Project Gaia](#) and the [Gaia Association](#) have joined the SAFE WG as Associate Members.

Events

- **World Humanitarian Summit (WHS), May 23-24, 2016; Istanbul, Turkey**
 - SAFE WG Side Event – “Why Energy Matters”
 - This event will be co-hosted by the Alliance, FAO, WFP, & Chatham House, on behalf of the SAFE WG and MEI
 - Owen: This will be an exciting event, a broad, big picture session making the case for why energy is important in humanitarian response. More investment is needed from the outset, as well as in planning.
 - Chatham House is working with the Governments of the UK, the Netherlands, UAE, Canada and others to talk about how to get governments involved.
 - The Alliance has invited Alima Mohammed, a refugee representative from Nakivale camp in Uganda and a speaker at the 2015 SAFE WG Workshop in Kampala, to attend and she has confirmed.
 - We have slots for 20 people to be authorized for the venue. Right now we have 13 filled – the speakers and staff. But if your org hasn’t been able to secure an invitation to the Summit, we can probably add you to that list of people! (Note: Invites are not for the formal proceedings, just to the Exhibition Fair, Innovation Marketplace, and Side Event)
 - Exhibition Fair booths
 - There will be one booth featuring the SAFE Humanitarian Working Group, explaining who we are and why energy access is important. It will be an opportunity to educate people and showcase our partners.
 - Feel free to mail print materials from your organization to display at the booth. The Alliance will forward the shipping address when we receive it.
 - The Alliance, FAO, and Chatham House are going to take turns managing the booth. We’d love for any other volunteers to help.
 - We may also be featuring energy products. We have the cooking component covered, but it would be great to represent other products like lights, minigrids, and mobile phone chargers.



- Some MEI-member organizations will have booths at the Fair. Owen has a call with MEI tomorrow, so he will update us on this.
- Project Gaia will have a booth.
- Africa Clean Energy (ACE) Stoves, an Alliance partner, will have a booth.
- Innovation Marketplace booths, showcasing innovative technologies
 - The Alliance will have a booth showcasing cookstove technologies and fuels
 - COOPI will have a booth (details TBD).
- The formal WHS agenda includes [High Level Leader's Roundtables](#) and [Special Sessions](#). These are invite-only, and focus on different themes derived from the [Core Responsibilities](#) in the Secretary General's Agenda for Humanity, such as leaving no one behind, and transcending the humanitarian-development divide.
 - The Alliance is crafting talking points on humanitarian energy access in response to the Roundtable and Special Session themes. We will share these with the group when they are ready. Our goal is to get them into the hands of delegates who will attend these events.
 - Please contact Katherine if your organization, or a partner, is willing to include energy access in their WHS remarks or commitments.
- Update on the SAFE WG Communications Campaign for WHS (#EnergyMatters)
 - Our [Call to Partners](#) went out earlier this week, and has also been [posted on the SAFE website](#). **Please feel free to pass this message, or a customized version of your own, among your networks.**
 - The Alliance has created a **Social Media Toolkit** to enable partners to easily participate in #EnergyMatters. It provides guidance and sample messages for social media. We will send this out to the partner listserv, but you can also download the [PDF version](#) or (much larger sized) [PPT version](#) from our Dropbox account.
 - The @SafeFuelEnergy Twitter account doesn't have many followers, so we would like to coordinate with partner organizations and their communications staff to put out social media messages (e.g. Tweets and Facebook messages) and expand the reach of the campaign. Please contact Kathleen (kcallaghy@cleancookstoves.org) if you are interested.
 - Kate: We can pass on the request for our social media team. It doesn't require much bandwidth; sure it would be possible for MC to retweet or post messages
 - The Alliance and WFP are drafting an Op-ed to raise awareness about humanitarian energy access in advance of the summit; we will share this when it's further along.
 - The Alliance is working with other UNF initiatives such as +SocialGood and the UNF blog to come up with other digital activities.
 - Owen: MEI is likely to launch a new website and toolkits in the next few months, including cooking technologies. GVEP and Practical Action are leading on it. We can coordinate on that release.



- **Moving Energy Initiative (MEI) Energy Roundtable in Amman, Jordan.**
 - Details about this are forthcoming; Owen will share them when they are available.
- **Smart Villages Event, Accra, 23 – 25 May 2016, Accra, Ghana**
 - Katherine, Daphné, and Shanti got invitations. It might be worth reaching out to them.
 - Kathleen will post the details on the SAFE website.

Organizational Updates

- **MercyCorps**
 - Mercy Corp's engagement at WHS: How can SAFE be involved?
 - MC will send four attendees: the CEO and three VPS.
 - Could any of them attend the SAFE side event?
 - Katherine: We won't know the date and time until April 20th, but we will forward the concept note.
 - MC will be hosting a side event on the No Loss Generation Initiative with Save the Children and UNICEF, focusing on Syrian refugees and the challenges kids face.
 - Kate will talk to the coordinator of the event for potential SAFE tie-ins.
 - Kathleen: We can contribute some data on how lack of energy access affects children's safety, health, ability to attend school, etc.
 - MC will have a speaker at a side event on capitol development plan, the next step for cash transfers in aid.
 - Tech panel
 - MC hasn't heard back on whether or not they can participate in the High level roundtables or Special Sessions.
 - Humanitarian capacity building initiative
 - Elena, MC's new SAFE intern, has been working on this initiative, which seeks to ensure or improve access to fuel and energy in emergency settings
 - Step 1: Creating an open source resource of existing material. Elena has had productive discussions with some of the WG members.
 - Please respond to the survey we send in the next few weeks.
 - To find out more just contact Elena and/or Shanti.
 - We are using Disasterready.org. This is an internal capacity building initiative for MC staff, and we're trying to find resources that conform to disasterready's file format. E-learning courses are not as easy to come by as a lot of the resources that our organizations develop; so we're hoping to find more.
- **WFP**
 - Will hire a consultant that can help us put together more material on M&E in support for our country offices. Lots of tools already in the SAFE Handbook, but not more. Wrapping it up now.
 - We have some stories coming up to put online, one on SAFE and one on WFP.org



- Journal advocacy for SAFE
- Gender workshops in country offices to talk about how SAFE is a gender issue.
- We'll soon complete impact analyses from our Sudan Darfur SAFE program and for Burundi.
- Working to identifying potential core funding for SAFE activities, as we're running out.

- **ILF**
 - Mission with WFP to Burundi next week. Supporting WFP in scaling their project and building an institutional stove program with their local partner on the ground. Also conducting feasibility assessment for the production of briquettes.
 - Considering adapting the Darfur program to Burundi; presses and household stoves that are appropriate for the context.

- **FAO**
 - Recent publications:
 - Brief 2 pager on mud stoves in Darfur
 - Fact sheet on our work in South Sudan.
 - Moving forward with publishing our technical handbook on wood fuel supply & demand in displaced settings – hopefully within 2 or three weeks.
 - FAO contributed an interview with Patrick Jackson (senior strategic advisor with FAO's emergency rehabilitation division) in the latest issue of Boiling Point.
 - Reminder to all WG members: [Boiling Point 68](#) is completely dedicated to humanitarian energy access, and several members contributed. Be sure to check it out and to share.

- **WLPGA**
 - Working on a best practices guide on LPG in humanitarian settings

- **Chatham House / MEI**
 - Nothing in addition to WHS activities noted above. Owen will follow up with details on the upcoming MEI event in Amman.

- **Alliance**
 - Most of our efforts are focused on WHS right now.
 - We were excited for the launch of [Boiling Point 68](#), the humanitarian journal issue we sponsored and participated in as guest editors. It provides great highlights from many members of the SAFE WG!
 - Our report on fuel and cookstove interventions Rwandan refugee camps is being finalized.
 - The UNHCR procurement guidelines on cookstoves will hopefully be finalized in May.



Actions Planned

Who	What
EVERYONE	Contact Katherine (karnold@cleancookstoves.org) regarding the World Humanitarian Summit if: <ul style="list-style-type: none">Your organization, or a partner, is sending delegates to WHS that will attend the High Level Roundtables or Special Sessions, and might be willing to include talking points on energy access in their remarks or commitments.You would like to submit someone to be invited to the SAFE WG Side Event.
EVERYONE	Contact Kathleen (kcallaghy@cleancookstoves.org) regarding WHS if: <ul style="list-style-type: none">Your organization is willing to collaborate with SAFE WG to expand the reach of #EnergyMatters on Twitter, Facebook, or other social media.If you have print materials that you would like to display at the SAFE WG Exhibition Fair booth.You have lighting, charging, or powering products that we can feature at the SAFE WG Exhibition Fair booth.
EVERYONE	<ul style="list-style-type: none">Please respond to the survey from Mercy Corps about their humanitarian capacity building initiative: https://www.surveymonkey.com/r/P39XPNH
Owen	Follow up with details about: <ul style="list-style-type: none">MEI-member booths at WHSThe MEI energy roundtable in Amman, Jordan.
Daphné	<ul style="list-style-type: none">See if WFP has extra copies of the SAFE Handbook that you can send to WHSShare articles, media, and analysis on WFP Sudan and Burundi work when they are ready.



List of Participants

Meeting Chair: Katherine Arnold, Global Alliance for Clean Cookstoves

Organization	Name
<i>Co-Chairs</i>	
Food and Agriculture Organization (FAO)	Andreas Thulstrup
Global Alliance for Clean Cookstoves (Alliance)	Katherine Arnold
Global Alliance for Clean Cookstoves (Alliance)	Kathleen Callaghy
World Food Programme (WFP)	Daphné Carliez
<i>Steering Committee</i>	
International Lifeline Fund (ILF)	Vahid Jahangiri
International Lifeline Fund (ILF)	Alie Filler
Mercy Corps	Shanti Kleiman
Mercy Corps	Elena Trifea
Mercy Corps	Kate Castenson
<i>Associate Members</i>	
Chatham House	Owen Grafham
World LPG Association (WLPGA)	Mattie Khoory (rep. Michael Kelly)