

**Position Description  
Haiti Research Fellow  
Global Alliance for Clean Cookstoves**

**Title:** Haiti Research Fellow

**Department:** Global Health/Global Alliance for Clean Cookstoves

**FLSA Status:** Consultant

**Duration:** Temporary, 3-6 months

**Location:** The position is based in Washington, DC.

**Overview**

The Haiti Research Fellow will work up to 40 hours per week conducting background research on the cookstoves and fuel market in Haiti, and providing other support to the Haiti team as needed.

**Working Relationships**

The Haiti Research Fellow will work closely with Alliance staff and partners. The Fellow will report directly to the Senior Program Associate, Humanitarian.

**Major Duties and Responsibilities**

The Haiti Research Fellow is responsible for supporting the Haiti program, the Senior Program Associate, Humanitarian, and the Chief Operating Officer to implement key activities within the Alliance's Haiti project and strategy.

Duties include:

- Conduct a mapping of current and past cookstove and fuel projects in Haiti.
- Compile a database of research studies and literature on cooking and fuel in Haiti.
- Conduct desk research and data analysis as needed to inform the development of a Haiti national action plan.
- Maintain and update the Haiti partner contact database.
- Manage logistics for Haiti visits, meetings, and events as needed.
- Write blogs and newsletter articles.
- Perform other duties and/or tasks as assigned.

## **Desired Knowledge, Skills, and Abilities**

- Master's Degree or Master's Degree candidate in international development, public health, environment, or related field.
- 1-3 years professional experience in international development, public health, environment, or a related field required.
- Previous experience researching or working on Haiti.
- Personal commitment to Global Alliance for Clean Cookstoves and UNF's vision and the ability to articulate those to others in a convincing manner.
- Proficiency in Microsoft Office to include Word, Excel, Outlook and PowerPoint.
- Familiarity with French and/or Haitian Creole a plus.
- Familiarity with the clean cooking sector or household energy a plus.

## **Application Instructions:**

Please submit cover letter and resume to [info@cleancookstoves.org](mailto:info@cleancookstoves.org) no later than June 10. Applications will be considered on a rolling basis. No calls please.

This consultancy includes a stipend commensurate with experience.