



**SAFE Humanitarian Working Group Monthly Conference Call  
Meeting Minutes  
December 12, 2018**

*Names, acronyms, and \*action items are summarized at the end of the document*

## SAFE Working Group Updates

### Co-Chair Elections

- Procedure: The SAFE Working Group is chaired by one or two member organizations for one-year terms, with the option of renewal.
  - \* Steering Committee members are requested to nominate another member or volunteer themselves for election as co-chairs in 2019. To volunteer or nominate, email Kathleen at [kcallaghy@cleancookingalliance.org](mailto:kcallaghy@cleancookingalliance.org) and copy [info@safefuelandenergy.org](mailto:info@safefuelandenergy.org).
  - Appointment is determined by approval from the majority of the Steering Committee members.
  - Associate members are not eligible to be co-chairs, but their opinions are welcome and will be considered.
- Co-Chair responsibilities, per the SAFE Working Group Terms of Reference:
  - The SAFE Working Group chairs are responsible for managing and coordinating the Working Group, which includes leading discussions, organizing meetings, and drafting group documents including strategies, terms of references, agendas, and meeting minutes.
  - Chairing organizations also manage roles and responsibilities for joint deliverables, follow up on deadlines with members, and promote information sharing among members. Chairs serve as the main points of contact for all members of the SAFE Working Group.
  - Additional note: The above responsibilities can be divided between co-chair organizations as needed per their capacities and schedules.
- Additional context:
  - In the past, the working group has typically had two co-chairs at a time, and aimed for one to be a UN agency and the other to be an NGO. One exception was 2016 and 2017, when the Alliance co-chaired with WFP and FAO jointly.
- Discussion:
  - The current co-chairs are the Clean Cooking Alliance and UNHCR.
    - The Alliance intends to put it itself forward to continue in its current co-chair role for 2019, and continue to support the SAFE web platforms (SAFE website, ENERGYCoP, Twitter, email). However, with the Alliance's humanitarian portfolio expanding, it is becoming increasingly difficult to do these tasks alone, and help is much needed. The Alliance is also willing to step back into more of a coordination role.
    - UNHCR will discuss internally whether it will opt to continue as co-chair in 2019.



- UNF: From our perspective the mix of UN + non-UN is a strong one, especially with the GPA and UN Energy as potential actors or platforms next year.
- No other nominations have been recorded at this time, but internal discussions are ongoing. The discussion will be taken up again in January.

## SAFE Workshop & Conference 2019

### Recap

- The Alliance has confirmed funding for a SAFE Workshop & Conference in 2019. The date and location are to be determined, but it will not be until mid-April at the earliest, in order to leave time for planning.
  - Ideally the event can be timed to complement another event relevant to the sector.
  - The location will still be somewhere in Sub-Saharan Africa, since it is still the region where most of our stakeholders are to be found. However, the Alliance also has 2019 funding for an additional, smaller event that can be held elsewhere, e.g. southeast Asia.
- Given the growth and increasing diversity of actors attending the workshop each year, the goal is to “upgrade” the SAFE Workshop in 2019 to a SAFE Workshop & Conference.
  - It is envisioned as a week-long event, with 2 days assigned for just the workshop/training portion with limited participants (beginners to the sector, field teams etc.), and 2-3 days of higher-level conference proceedings (panels, breakout sessions, etc.) open to anyone.
- **\*Members are requested to suggest ideal dates, locations, key topics, themes, and indicate interest in planning.**
- Discussion
  - FAO: Really good to separate the training and the conference. Very interested to participate in agenda development. Could the workshop be hosted in a francophone country like Senegal? There are many touchpoints in Western Africa as well – maybe Nigeria. The language barrier seems to be a difficulty for some offices. It is important to reaching people who speak other languages. Maybe have one or two sessions in French.
  - UNF: Amazing opportunity. Maybe dedicate a whole afternoon for the Steering Committee to come together and work. How does everything fit together? There plenty of events already scheduled, including the SEforAll charets in June (see Upcoming Events below).
  - We have a decent view of the humanitarian calendar. Historically the workshop has always been co-hosted with the UNHCR office in the host country. Maybe build around World Refugee Day (WRD)?
    - UNHCR: Wouldn't advise building it around WRD because it gets very busy, though it might be great. The ideal time depends on the most willing country office. UNHCR could help facilitate by finding out which country offices are particularly interested to do this. **\*Julie to research this.**



## Global Plan of Action on Sustainable Energy Solutions in Situations of Displacement (GPA)

### Recap

- UNITAR and the other members of the GPA Steering Group are working on translating the [GPA Framework document](#), a set of 60+ recommendations, into a cohesive Work Plan. This is being done in coordination with various stakeholders.
  - The review & drafting period for the Work Plan is likely to be extended into January.
  - To receive updates on the process or participate in any of the workstreams, [sign up for the GPA mailing list](#).
- Several awareness and fundraising meetings are planned for 2019 – see Upcoming Events below

### Events

#### Recent

- [Voices of America \(VOC\) Broadcast from Kakuma Refugee Camp, November 29, Kenya](#)
  - Hosted by the Moving Energy Initiative (MEI).
  - The event went very well. A video highlight (linked above) is circulating on Twitter, but more content will be coming soon. The next one will be a 60-minute town hall video and will include information from UNHCR and MEI as well as infographics, etc. It will be shown on several television stations.

#### Upcoming

- **GPA Partnership Meetings, January 10-22, [Various Locations]**
  - As part of the awareness and fundraising activities for the humanitarian energy sector, there are a few meetings with key donor partners planned in early 2019. The following meetings are confirmed
    - IRENA Assembly (January 10 – see below), Abu Dhabi
    - World Bank (January 16), Washington DC
    - Norway (22<sup>nd</sup> January)
  - Similar meetings are planned in The Hague, Copenhagen, London and potentially others throughout 2019.
  - The goal of these meetings is to raise awareness with “one voice” about the importance of sustainable energy in humanitarian settings, especially with humanitarian experts who are not that familiar with energy topic, and to lay the foundation for future projects and initiatives.
- [Ninth Session of the IRENA Assembly, January 11-13, 2019, Abu Dhabi, United Arab Emirates](#)
  - The GPA Steering Group will hold a side event on Sustainable Energy Solutions in Situations of Displacement on January 10<sup>th</sup>, at the margins of the IRENA Legislator’s Forum.



- IRENA has done previous work with UNHCR on energy needs assessments in sub-Saharan Africa and is interested in the humanitarian energy nexus.
- The Assembly takes place at the outset of Abu Dhabi Sustainability Week and is followed by the [World Future Energy Summit](#), from 14 to 17 January 2018
- Glada was previously connected with Ravia Faruki (sp?) at IRENA; it might be worth reconnecting.
- **Humanitarian Networks Partnership Week, February 4-8, 2019, Geneva, Switzerland**
  - The Environment and Humanitarian Action (EHA) network managed by OCHA is holding a meeting on February 6<sup>th</sup> in coordination with the GPA Steering Group. MEI might hold a separate around energy strategy for humanitarian agencies, if it doesn't have too much overlap.
- **[World Humanitarian Forum \(WHF\)](#) and [Aid & Trade London](#), April 17-19, 2019, London, England**
  - Aid & Trade has approached the Alliance with a proposal for the Alliance and one or two other agencies to co-sponsor the "Energy Theatre" during Aid & Trade this year. The price point is roughly £15,000 GBP. Kathleen is assessing how valuable this opportunity would be, balancing the price, and will circle back with more information in January.
  - Lighting Global is interested in discussing the opportunity.
- **[SEforALL Charets – Mapping the Critical Path](#), June 18 - 20 2019, The Netherlands**
  - In 2019 Sustainable Energy for ALL (SEforALL) will convene a series of intensive planning and mapping meetings (charets) focused on ensuring that we can increase the speed and scale of progress along the critical path to SDG7.

## Organizational Updates

### COOPI

- Federico is currently in field in Ethiopia. We will have more updates upon his return.

### Chatham House *\*on behalf of the Moving Energy Initiative*

- Published new reports: [The Costs of Fueling Humanitarian Aid](#) and the accompanying toolkit, [Powering Ahead: Improving How We Use and Account for Energy in Humanitarian Operations](#). The former is a follow-up to the 2015 MEI Flagship report *Heat Light and Power*, and this report focuses on operational energy costs side. It looks into moving away from diesel. Qualitative case studies from WFP, UNHCR, and others are included. Would love for people to help us promote this.
  - Alliance suggests connecting with Mercy Corps on the toolkit, since they were looking into solarizing their operations earlier this year. **\*Glada to reconnect with Shanti**



## ILF

- ILF is working on a new project in Karamoja, Uganda to put institutional stoves in schools. The first stage will run through April 2019.
  - FAO: Did you coordinate with environment and energy technical working group at national level?
    - ILF is working with the groups in each of the settlements so make sure we're aligning with national policy.
    - FAO is looking for a replacement for their Uganda SAFE contact. \*Florent to send contact for the group when established.
- Beginning next year, ILF will be working with WFP to do energy needs assessments for all the camps in Ethiopia.
  - Alliance just returned from Ethiopia and can provide key contacts. We should collaborate so as not to duplicate. \*Kathleen and Alison to follow up.
  - ILF has been in touch with Raffaella at WFP in Rome to ensure she's up to date.

## FAO

- Clean cooking in Uganda funded by OCHA in Austria
- Energy fuel supply in northeast Nigeria
  - Developing a paper, ideally to be the basis for SAFE strategy development
  - Developing a strategy just for northeast Nigeria with the local SAFE working group in
    - UNHCR waited with due care on this; next step is to work on a national SAFE strategy for Nigeria. How do you achieve neutrality on the fuel options?
      - FAO: The strategy will be defined by the local working group for the northeast states. Achieving fuel neutrality (of course Nigeria is producing oil); LPG can't be distributed in the area because of Boko Haram since it's explosive. After the assessment, it's not the goal to pick one solution.

## WFP

- WFP has launched the "IKI Project" – adaptation to climate change in sub-Saharan African humanitarian situations
  - Partners: WFP, UNCHR, UNICEF, UN Environment, World Wind Energy Association.
  - The aim of the project is to strengthen the capacity for climate adaptation of displaced population and vulnerable communities in Burundi, Sudan, and Chad. The focus is on the humanitarian hotspots (vulnerable communities, internally displaced people, refugees and host communities) facing climate related risks in Burundi, Chad and Sudan.
  - A joint project implemented by four UN agencies that will improve the health, nutrition, protection, livelihoods and the environment of the target communities.
  - Raffaella is in Burundi for the first kick off meeting and for the energy assessment

## Lighting Global

- Recently added a [web page](#) to our site where we describe all the work in humanitarian settings.



## Actions Planned

Who	What
Steering Committee members	Nominate a Steering Committee member or volunteer yourself as a candidate for 2019 co-chair. Do so by emailing Kathleen at <a href="mailto:kcallaghy@cleancookingalliance.org">kcallaghy@cleancookingalliance.org</a> , copying <a href="mailto:info@safefuelandenergy.org">info@safefuelandenergy.org</a> .
ALL MEMBERS	SAFE workshop – suggest ideal dates, locations, key topics, themes, and indicate interest in planning/co-sponsoring. Send all emails either to Kathleen ( <a href="mailto:kcallaghy@cleancookingalliance.org">kcallaghy@cleancookingalliance.org</a> ) or to the group.
Chatham House	Glada to send links to the VOA videos (complete). Glada to connect with Shanti at Mercy Corps on the operational toolkit.
Lighting Global & Alliance	Connect about Aid & Trade (complete)
UNHCR	Julie to look into which UNHCR country offices might be most excited to co-host a SAFE workshop in 2019.
FAO	Share the contact information for the new SAFE representative in Uganda.
ILF & Alliance	Follow up on Ethiopia energy assessments.

## List of Participants

**Meeting Chair:** Kathleen Callaghy, Clean Cooking Alliance

\* = Moving Energy Initiative (MEI) consortium member

Organization	Name
<i>Steering Committee</i>	
Clean Cooking Alliance	Kathleen Callaghy
COOPI-Cooperazione internazionale	Emanuela Cappuccini, Federico Remonda
Food and Agricultural Organization (FAO)	Florent Eveillé
International Lifeline Fund (ILF)	Alison Filler
United Nations Foundation (UNF)	Luc Severi
United Nations High Commissioner for Refugees (UNHCR)	Julie Gassien
World Food Programme (WFP)	Stefano Pistolese



<i>Associate Members</i>	
Chatham House*	Glada Lahn
<i>Apologies</i>	
The International Centre for Energy, Environment and Development (ICEED) Foundation	Anantha Krishnan